

**1. PURPOSE**

To provide formal guidelines for the administration of the Edmonton Basketball Officials Association's (EBOA) annual "Blow Your Whistle on Cancer" Fundraising Campaign.

**2. SCOPE**

This policy will apply to:

- a. EBOA Active Members
- b. EBOA Community Members
- c. EBOA Lifetime Members who are actively officiating with sufficient funds to participate in the campaign.

**3. BACKGROUND**

In the late 2000's, several EBOA members themselves and/or members of their families were diagnosed with and suffered from various cancer related issues. At that time, the EBOA membership expressed a desire to participate in a cancer fundraising campaign as a way to demonstrate support for its affected members. From this desire, the EBOA adopted the "Blow your Whistle on Cancer" Fundraising Campaign. In 2010, this fundraising campaign was implemented. It was conducted annually until 2020. The campaign was suspended for both 2021 and 2022 due to Covid related complications. It is the desire of the executive to re-ignite this fundraising campaign in 2023 with changes to better reflect the more diverse nature of our membership.

**4. DEFINITIONS**

ACF - Alberta Cancer Foundation

CCR - Canadian Cancer Society

BYWOCC - Blow Your Whistle on Cancer Campaign

EBOA - Edmonton Basketball Officials Association

Fundraising Period

Beginning the First Day of February Annually

Ending the Last Day of February Annually

**5. BYLAW REFERENCE**

**6. POLICY**

The EBOA designates February as its Cancer Fundraising Campaign month. Participating EBOA members are encouraged to demonstrate support for this fundraising activity by:

- a. Officiating EBOA assigned basketball games during the month of February with one of the following whistle colors:
  - 1. Yellow representing all Cancers
  - 2. Pink representing Breast Cancer
  - 3. Blue representing Prostate Cancer
  - 4. Any other color whistle representing Cancer provided the official is aware of related cancer color significance.
  
- b. Donating the minimum equivalent amount of one game fee during the February pay period annually to this fundraiser. A game fee will be the highest single game dollar value for each participating member assigned by an EBOA assignor and officiated by each EBOA member during the fundraising period.
  
- c. Participating officials assigned in the same game are NOT required to officiate with the same color whistle. Each official is free to choose their own whistle color.
  
- d. It is preferred if officials use a black lanyard.

The total amount of all funds raised and donated by the EBOA membership during each campaign period will be reported in the EBOA's annual financial statement.

The will of the EBOA membership may change over time. To ensure this policy aligns with the desire of the membership, the policy must be reviewed intermittently. To meet this requirement, this policy must be reviewed during the 2025 season to ensure it aligns with the will of the EBOA membership.

<b>APPROVAL</b> _____	<b>TITLE:</b> _____	<b>DATE:</b> _____
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**7. PROCEDURE**

Participation:

1. All applicable EBOA members will automatically be enrolled into this fundraising program.
2. The amount of one game fee will be deducted from every participating member for the pay period including the month of February.
3. Opting Out - Members wishing to Opt Out (Not participate) in this fundraising program must communicate their desire to do so via email to the vice president PRIOR to the beginning of the Fundraising Period annually.

Fund Designation:

1. 100% of the funds raised by the “Blow Your Whistle on Cancer Campaign” must be designated and donated by the last day of March following each fundraising period.
2. Any participating EBOA Member may provide a suggestion as to which cancer related program the “Blow Your Whistle on Cancer Campaign” fund will be donated. These programs must be limited to either the Alberta Cancer Foundation or the Canadian Cancer Society. Any suggestion must be communicated via email to the vice president prior to the end of the “Blow Your Whistle on Cancer Campaign” period annually.
3. Using these suggestions, the EBOA executive voting members will designate to which programs the “Blow Your Whistle on Cancer Campaign” funds prior to the end of March 15 following each annual fundraising period. Fund may be designated to any program in whole or in part.

Tax Receipt:

1. The EBOA will NOT directly provide a tax receipt to each participating member.
2. The EBOA will submit a list of the participating members to the supported organization(s) including each participant’s full name, address, email address and the amount donated.
3. If applicable, the supported organization will provide a necessary tax receipt. Each participating EBOA member will be required to obtain a tax receipt directly from the donated organization.

EBOA members will adhere to the procedures set out, and in the event, something is not covered; the decision will rest with the voting members of the executive members. **Ratified**